

HGI PAC Minutes – October 18th

Introductions

Members Present

Jen Wilson

Quinn Wilson

Paula Grief

Kim MacRae

Annette Horst

Connie Torossi

Silvana Catanese

Amber Dilay

Leanne Ruby

Mike Pizzi

Peggy Hobson

Regrets:

Lauren Mitchell-Lawson

Jenny Hasenack Bru

Julie Woo

Tom Albig

Approval of Minutes

Connie Torossi moved to approve the minutes from the September meeting, seconded by Paula Grief.

Lunch Report – Silvana Catanese

**Henry G Izatt – Middle School
Lunch Program Report
For the Parent Council Meeting October 18, 2016**

Financial:

Balance in the account as of October 12, 2016 is \$ 108,594.79.

Deposits: \$ 5100.00

Expenses: Treats for the Sept 7 meeting \$24.00

Treats for the Oct 12 meeting \$ 35.81

Token of appreciation for Carole Murphy \$ 20.00

Calabria Pizza \$ 134.95

Criminal record and child abuse checks \$ 127.00

Refund lunch fees \$ 600.00.

Returned N.S.F cheques \$110.00

Registration: Calls were made to parents during the last week of September to determine if their son or daughter would be attending the lunch program daily, attend certain times or not at all. After contacting the 98 parents for this information it was determined that 30 students are not in the program, 28 students paid and 40 students are yet to be determined. I will continue to follow up with another phone call.

Staff Complement: 1 Coordinator, 22 supervisors, .5 library and .5 canteen. Thirteen supervisors are scheduled daily as follows:

5 supervisors cover 8 classrooms consisting of grade 5 and 6

3 supervisors cover 3 classrooms of grade 7 students

3 supervisors cover 4 classrooms of grade 8 students

2 supervisors cover 3 classrooms of grade 9 students

Canteen: The canteen is enjoyed by many students. Kathy Maruca is doing a great job managing the canteen. The school is participating in a fun program called the `Milk Blitz Weeks. We have 9 special weeks throughout the year scheduled to sell milk and students have a chance to win a prize. The Milk Blitz weeks will be advertised on the canteen door. Students purchasing milk during the scheduled week is given a scratch card and is eligible in winning a prize after answering a skill testing question. Prizes include highlighters, beach balls, sunglasses, drawstring back packs and smart phone wallets.

Win a Pizza Lunch: The winning students for best behaviour during lunch for the month of September was grade 8 Ms. Brown`s class. Pizza was delivered to the students on October 4th from Calabria Market.

Meetings: A lunch supervisor meeting is scheduled for Wednesday October 26. With the colder weather approaching we will review procedures in supervising a full hour of indoor supervision and repeat procedures for outdoor supervision and school boundaries.

First Aid: Carole Murphy facilitated a one hour session on October 12 reviewing health concerns of students that attend our school. Health issues discussed were anaphylaxis, how to use a epi-pen, asthma, bleeding disorders, nose bleeds, diabetes, cardiac conditions and seizure disorders. The meeting was well attended by 18 supervisors.

Respectfully submitted,

Silvana Catanese
Lunch Program Coordinator

Treasurers Report – Tom Albig

Date	Description	Amount
September 1, 2016	Opening balance	\$ 2,067.45
September 12, 2016	2016 voluntary donations (\$20 each)	\$ 920.00
	Account Balance	\$ 2,987.45

October 2016

Date	Description	Amount
October 1, 2016	Opening balance	\$ 2,987.45
October 12, 2016	2016 voluntary donations (\$20 each)	\$ 640.00
	Account Balance	\$ 3,627.45

Administrative Report – Peggy Hobson & Mike Pizzi

Admin Report

- Staffing update
 - Margarida Sousa - maternity leave; Geoff Wright has been part of the class and is now the Intensive French Teacher
 - Christine Prystenski and Lisa Templeton extended medical leaves; Jacqueline Fogg and Karl Zielke continue
- Cultural Proficiency – Entire Division Workshop - November 14 (Martin Brokenleg and Kevin Lamoureux)
- Wi-Fi and Devices
- Crossing Guard
- School Plan (attached in working draft form)
 - FLEX; Morning Meetings; Active Start; Clubs
 - “After School” opening initiative
 - Yoga initiative on Monday and Wednesday mornings
 - Assemblies – living the plan
- Community building initiative: Christmas – community celebration (pancakes and photos)
- Calendar Update
 - Grade 7 – 9 Dance October 27 evening
 - Grade 9 “Take a kid to Work” November 2
 - Remembrance Day Service November 10 at 2:00 p.m. – community invitation
- Other?

Peggy Hobson

**discussion notes*

- Wifi & devices – IT will address (black outs, blips etc) – next year as part of the regular cyclical replacements.
- Crossing guard sick – no backup – Silvana suggested a back-up / replacement from her lunch supervisors.
- Yoga instructor as part of Active Start - Mon/Wed
- After school – kids from Bridgewater staying – will be able to use gym, computer lab. Possible options for school use were sign-language club, knitting club – PAC to discuss afterschool clubs – maybe some parents would like to volunteer / make use of school
- Christmas Celebration – Saturday Pancake breakfast – discussed phrasing / suitability / sensitivity - came up with “*Holiday Pancake Breakfast*”
- School Dance (7-9) Oct 27 evening
- Remembrance Day – Families are invited to send photos of active/former service members
- Assemblies – community involvement – Mike asks how community at large can contribute skills / talents to the school. Ideas are welcome – e.g. March/April encourage / celebrate the land – connect them to the story of Whyte Ridge

- HGI Live – Content to include more from all grade groups - We will post link to HGI Live on the PAC Group Facebook page
- Mr Dolinski is organizing leaders to highlight specific content areas for school yearbooks – tie it into HGI Live
- Grade 9 kids to all come up with clubs to offer to younger grades

Discussion items:

- Tom Albig and Jen Wilson are now the signatories for HGI PAC bank account
- Babysitting Club – Leanne Ruby *course is full – Instructor training is no cost if someone on staff wants to do the training they will be able to teach the course*
- Revisit PAC funds – reminders seemed to help. Moving forward, we will keep track of those who have paid.
- Agreed to send donation letter with Lunch Program / Band Program / School registration. Next year we will continue to send reminder in October.
- Ideas:
 - Combine with Lunch program
 - Contributions toward a named goal
 - Replaces fund raising (generally)
 - *Make the letter prettier*
 - Confusion around PAC fees – did I pay for this?
 - PAC fees post on HGI FB page – with pictures of what PAC has purchased
 - Solicit peoples email in PAC fee form.

- Move to give grade level teams funds?
- Fund raising info
- More talk about bussing / crossing guards etc.

Round Table

Fundraising question. Do we care?

Movie night – fund raising or not.

It was raised that we should have school start/dismissal times.

Class sizes – bigger and bigger, concerns.

Meeting adjournment

Next meeting November 22, 2016