

HGI PAC Minutes – January 24th 2017

Introductions

Members Present

Jen Wilson
Quinn Wilson
Paula Grief
Peggy Hobson
Mike Pizzi

Lauren Mitchell-Lawson
Silvana Catanese
Kim MacRae
Connie Torossi

Regrets: Tom Albig, Leanne Ruby, Julie Woo, Melanie Doneza.

Approval of Minutes

Paula Grief moved to approve November PAC minutes, Silvana seconded.

Lunch Report – Silvana Catanese

Henry G Izatt – Middle School
Lunch Program Report
For the Parent Council Meeting January 24, 2017

Financial: Balance in the account as of January 24, 2017 is \$ 87198.91

Deposits: \$1920.00

Expenses:

Note: Based on the number of students in the school the Pembina Trails school division authorized \$9720.00 towards the lunch program. Funds were received and applied to lunch program expenses.

Payroll Sept 7-Sep 16 - \$5812.49

Payroll Sept 19 – Oct 14 – 9140.40

Payroll Oct 17 –Nov 11 - \$9801.94

Payroll Nov 14 – Dec 9 - \$ 8379.32

Calabria Pizza - \$539.80

Treats for the November 24th meeting - \$ 17.98

Treats for the January 18 meeting - \$ 17.98

Cleaning supplies – 73.00

Printer Ink - \$169.45

Computer - \$ 701.72 - New Dell Computer for the Lunch Program Coordinator. The previous computer from Dell used for the lunch program was purchased in January 2010.

Fees past due: Number of students with past due fees decreased from 22 to 18. Attendance sheets for the month of November and December were reviewed and it was determined that some students were classified as `` not in the program `` and going home for lunch. Due to the colder weather students are now staying at school. Phone calls will be made to parents to pay into the program at a prorated rate.

Parents of seven students will be called to submit the semi-annual payment owing for Feb. 1st *in the amount of* \$110.00. Lunch fees will remain the same for the September 2017 school year. To date 473 students have paid to stay at school during lunch.

Staff Complement: No change. Supervisors remain at 21.

Win a Pizza Lunch: Students in Grade 7 Ms Matthews and students in Grade 6 Mr Wright were the winners for the month of November. For the month of December the 2 classroom winners were Grade 5 Ms McKie and Grade 7 Ms Fogg.

Meetings: The lunch supervisor meeting held on January 18 was well attended by 19 supervisors. Agenda included a review of guidelines for the students in grades 5 to 8 to participate in the `` win a pizza lunch ``. The grade 9 students will not be included. The grade 9 students have asked and prefer to eat lunch with their friends in other grade 9 classrooms. The number of students in each grade 9 class will be monitored to ensure we have sufficient supervision. Other items discussed on the agenda included increased enrollment, more classrooms, past due fees, allergies and classroom clean up.

Library: As of December 12th a lunch supervisor has been assigned to assist Joy Nadeau in the library. Students` registering to stay in the library has increased from 30 to 60.

Respectfully submitted,
Silvana Catanese
Lunch Program Coordinator

Treasurers Report – Prepared by Tom Albig

Bottom line of \$4,372.45, (Pembina Trails Grant \$375.00, PAC contributions \$310.00)

September 2016:

Date	Description	Amount
September 1, 2016	Opening balance	\$ 2,067.45
September 12, 2016	2016 voluntary donations (\$20 each)	\$ 920.00
	Account Balance	\$ 2,987.45

October 2016

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Date	Description	Amount
October 1, 2016	Opening balance	\$ 2,987.45
October 12, 2016	2016 voluntary donations (\$20 each)	\$ 580.00
October 22, 2016	2016 voluntary donations	\$ 120.00
	Account Balance	\$ 3,687.45

November 2016:

- \$2,070 has been collected for voluntary donations. (\$5,970 last year)
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Date	Description	Amount
November 1, 2016	Opening balance	\$ 3,687.45
November 7, 2016	2016 voluntary donations (\$20 each)	\$ 50.00
November 18, 2016	Pembina Trails contribution	\$ 375.00
November 18, 2016	2016 voluntary donations	\$ 200.00
	Account Balance	\$ 4,312.45

December 2016:

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Date	Description	Amount
December 1, 2016	Opening balance	\$ 4,312.45
December 1, 2016	2016 voluntary donations (\$20 each)	\$ 60.00
	Account Balance	\$ 4,372.45

January 2017:

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Date	Description	Amount
	Opening balance	\$ 4,372.45
	Account Balance	\$ 4,372.45

Administrative Report – Peggy Hobson & Mike Pizzi

Admin Report for PAC January 24, 2017

- HGI Live – update

Assembly for HGI Live in order to reawaken the excitement around it. There is some issue getting new content ready for broadcast.

Going to start by demoing examples of content and petitioning for ideas.

- Allergy awareness – reminder

Couple of allergic reactions in the school – reminder sent home.

Emergency response - new protocol – drastically different. “Alice response” - As a school – first priority is to get out of the school

Most scenarios: Hold and Secure – stay in the classroom but there isn’t a specific threat (i.e. something going on in the hallways that you wouldn’t want classes filling the halls)

- Job Works – opportunity

EA internships for parents or volunteers in the neighborhood – forms available from office

Thursday January 12, 2017 - storm day – panic – fear and trauma. Staff and students shaken up. School & classes still on if safe – The message is: “If it’s not safe, stay home.”

- Sustainability Project(s)

We have a sustainability team as part of the pillars – Tiny house + little library – they’ve applied to get a bee-hive on the roof – hoops to jump through “Lift an Fall training” “Criminal Records Check” - bylaws about raising animals – compromise is to have bee-hive off site.

- Calendar Update
 - o Registration forms and process – February 13

Change to the process so all registrations go at the same time – new this year – there used to be different times for grade levels.

Grade 9's are going to tour only their school of choice: e.g. Fort Richmond Collegiate / Vincent Massey etc.

- Track Trip March 10 – 13

Trip to MN

- Beginning Band and HGI Choral concert March 16
- Other

Symphony Orchestra March 15

- Grade level wish lists:
 - ***Grade 5 – to be clarified***
 - Grade 6 – Board Games
 - Grade 7/8 – EAL materials
 - ***Grade 9 – to be determined***
- Locks and Lockers

\$5 for locks – nobody will lock their lockers.

- Woods Lab

Lots of changes – retrofitting – built a wall... venting dust and sawdust into the outdoors – but there were some problems with the venting – the board has agreed to upgrade the facilities and it will be a full Wood Lab (by September 2017)

- TTFM - March

Discussion items:

- Allocating PAC funds – teacher wish list

Technology Evening

Grade Groups \$200

Crossing Guard

Teachers Appreciation

Money is tight – Still waiting for #'s for Crossing Guard

Discussed \$200 per grade group to be used for teacher wish list items – Jen Wilson proposed, seconded by Lauren Mitchell–Lawson – Vote taken - it was passed.

- PAC Parent Evening – Internet Safety and Media Literacy
 - *Honorarium - \$50 each*
 - *note to go home*
 - *also early PAC Meeting (6pm)*
 - *arrange peanut free snack*
 - *2 Coffee 2 Go from Tim Hortons?*
 - *Juice Boxes for kids*
 - *Contact Baptist church to invite.*
- Grant opportunity – Tree to Our Nature Program – Discuss PAC mission

***Discussed. Lots of work – unrealistic
Passed on to Sustainability Group***

- Choose date for PAC Teacher Appreciation day.
April Date
April 19th – (the day after the April 18th PAC meeting)

Round Table
N/A

Meeting adjournment
7:52PM