**Minutes of Meeting-HGI Parent Advisory Council**

**Tuesday, March 8, 2016**

**Members Present:** Peggy Hobson, Harriette Miao, Jenny Hasenack Bru, Lauren Mitchell-Lawson, Marianne Thorgilsson, Jen Wilson, Quinn Wilson

**Regrets:**, Connie Torossi, Peter Maluga, Silvana Catanese, Mike Pizzi, Tom Alig

1. Meeting came to order at 6:30 PM.

2. The minutes from the Feb. 16th were approved by Lauren Mitchell-Lawson,

seconded by Marnanne Thorgilsson. All agreed with no changes

3. **Treasurer’s Report** – No report, there were no expenses during the month, the same

ending balance as last one.

4. **Lunch Program report**- Prepared by Silvana but read by Peggy

**Financial:** Balance in the account as of March 4th, 2016 is $ 78,002.40

**Note:** a typing error on the February 16 lunch program report specifies a deposit on February 5th as $110.00 it should have been typed in as $140.00.

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| --- | --- | --- | --- | --- |
| **Deposit:** |  |  | **Expenses:** |  |
| Feb.19 | $227.00 |  | Stamps | $490.88 |
| Mar.2 | $780.00 |  | Envelopes | $43.38 |
| Mar.2 | $167.00 |  | Foosball Table | $338.98 |
| Mar.4 | $150.00 |  | Cleaning Supplies | $48.55 |
| **Total Deposits** | **$1,324.00** |  | Foosball assembly | $50.00 |
|  |  |  | **Total Expenses** | **$971.79** |

**Fees Past Due:** Twenty students provided a payment this month. This includes the students registered in the ticket option that occasionally attend the program. From 24 students past due we are now back at 17 students still remaining. I will continue to follow up with the parents. We made good progress this month to collect some fees. However, if the fees are not collected prior to spring break we could be losing the opportunity to collect approximately $3000.00. Every year a few students are unable to provide a payment but this year the number is the highest since 2010.

**Staff Complement:** No change this month. Staff complement in the program remains at 20 people. An extra duty was added to the supervisor schedule. One supervisor will monitor the halls at 12:15pm to 12:35pm to ensure that students are outdoors or in a classroom with adult supervision. Students not following the lunch hour rules are written up on a referral form. The situation is addressed later by Ms Hobson, Mr Pizzi or myself. In the past month approximately 3 forms have been written.

**Students with special needs:** The lunch supervisors continue to work together with the 6 students provided by Mr Roe and Mr Maguire.

**Win a Pizza Lunch:** For the month of February the free lunch was awarded to Grade 9 Maine and Grade 7 Matthews.

**Tax Receipts:** All but 12 receipts were mailed on February 17. The 12 receipts unissued to parents will be kept at the school as we were unable to locate a forwarding address.

**Indoor Activities:** On March 1st a foosball table was purchased for indoor use. An employee from Canadian Tire was paid a small fee to kindly come to our school to build and set up the table. Assembly took approximately 3 hours. Due to the warm weather conditions we have not had the opportunity for students to remain indoors. Students are enjoying the activities outdoors.

**Enrollment for September 2016 – June 2017:** Due to the unexpected increase in the number of students in the school and the unexpected involvement in assisting with supervision to students with special needs it is a requirement to increase lunch fees for the upcoming school year. Registration will begin at the beginning of May for all grades 5 to 9.

My recommendations are as follows:

1.Full time student (attends lunch everyday), fee increases from - $180 to $200

2.Full time student (pays semi-annually) , fee increases from - $190 to $220

3.Families with 3 children ( fee remains the same) $450

4.Monthly (choosing to stay for specific months), fee increases from- $30 to $40

**Discussion** for past due lunch fee:

Peggy: We need find some strategy to deal with the past due fees, which are the combination of irresponsible payment and cultural misunderstanding. School will call to have the following ups to them.

Suggestion:

1. Could think about collecting the lunch fee on annual or semi-annual basis, monthly fee could be an option.
2. Cold think about reducing number of other field trip activities to reduce the total payment for students, etc
3. Fees will increase next year. Peggy will check the rate with Whyte Ridge School as a reference to coordinate with Silvana’s recommendations.

**5. Admin Report** - Peggy

1. Reporting on expenditures (wish list)

No update at the meeting.

1. Registrations for 2016 – 2017 (information for Waverly West Senior Years – FRC) and online report
   1. Divisional Maintenance:

Grade 9s are splitting to VMC & FRC depending on residency – Bridgewater and the other two areas from Waverly West Senior Years have all registered to FRC. Bus transportation is one of the major reasons.

* 1. Online process:

Online process went well for grade 8 to grade 9, such as Band (38) and French classes (two classes, 25/each) have been full, other courses have some space left for new students; Outdoor Ed and Drama needed to be cancelled due to low enrollment.

* 1. Package for Grade 5- 8 sent home March 9:

Start at tomorrow March 9th, the registration package will be sent out to home.

1. Intensive French for 2016- 2017

There are 32 registrations to this class, a few students are in the waiting list.

1. Tri-Conferences.

It will be on next week as scheduled, the report cards are available online now for all grades.

1. Information from The Learning Partnership Conference in Toronto – Peggy

Principal Peggy Hobson has attended the conference on Feb 22 – 24 in Toronto. Below are the links to the information from the conference:

Youth in Care - <https://www.dropbox.com/s/2e2bgq8y9j4q5rg/Final%20CAS%202015.mp4?dl=0%E2%80%8B>

Information Sharing from The Learning Partnership/Rotman - Relevant and connected to HGI school plan - Peggy Hobson  
  
-        Truth and Reconciliation; Indigenizing Curriculum; Call to Action

<https://www.youtube.com/watch?v=xmYu-Wppp3c>  
-        [www.trc.ca](http://www.trc.ca/)<[http://www.trc.ca](http://www.trc.ca/)>  
-        <http://www.maei-ppw.ca/>  
-        <http://www.oise.utoronto.ca/deepeningknowledge/>  
-        The Changing World of Work; Soft skills; Finding and pursuing passions  
-        Workopolis; Thinkopolis  
-        Career currency: In demand - Digital literacy; Advanced computer skills; Coding; Social

Media Skills  
-        Growth sectors: Technology; Data analysis; Health care fields  
-        Online Courses: [www.cbelearn.ca](http://www.cbelearn.ca/)<[http://www.cbelearn.ca](http://www.cbelearn.ca/)>  
-        Marginalized learners; families  
-        Innovation and Problem solving and Real Life Issues  
-        <https://teachforcanada.ca/en> (The one Peggy spoke about – a motivated young man finding teachers for up north)  
-        <https://vimeo.com/user39936166/review/148164872/c49518b125>  
-        Real Talk App (also available from iTunes)  
-        <https://play.google.com/store/apps/details?id=com.learningpartnership.realtalk&hl=en_GB>  
-        Raise Your Flag  
-        <https://www.raiseyourflag.com/>

-        Ten Thousand Coffees  
-        <https://twitter.com/10kcoffees>

Meeting adjourned at 7:30pm.